



BOOSTER CLUB FUND REQUEST FORM

The objective of the Booster Club is to encourage and support the athletic programs of the Wardlaw-Hartridge School

Instructions

- Complete the first section of this form and drop off to AD at least 1 Week prior to a Booster Club meeting
- Coaches requesting money are encouraged to attend Booster Club meeting to review request and address questions if required and asked by the AD.

1. Team information

Team/Requestor-Name

2. ITEMIZED FUND REQUEST

Cost Category	Description/Type/Location	Cost
		+
		+
		+
		+
		+
SUBTOTAL		=
Fundraised Money		-
Fundraised Money		-
TOTAL		=

3. QUESTIONS REGARDING ACTIVITY/PROJECT/EVENT

Request: \$_____

If approved, please make check payable to: _____



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a. Please provide a brief description of the event/project/activity:

b. Who will benefit from the event/project/activity?

c. Have you obtained appraisal or pricing for this event/project/activity. If so, the Booster Club reserves the right to request such documentation before voting on this proposal.

<p>----- School Administration Review -----</p> <p>AD Initials: _____</p> <p>AD Comments: _____</p> <p>-----</p>	<p>----- Booster Club Meeting Info -----</p> <p>Date Reviewed: _____</p> <p>Approved _____ Not Approved _____</p> <p>Comments: _____</p> <p>-----</p>
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As the requestor, I hereby state that the facts found on/with this request are presented fairly and truthfully to the best of my knowledge.	
Signature	Date